



AAS Small Grants FAQ

Updated: July 7, 2023

Please note that NEAC grants will be moving from a twice-a-year cycle to a once-a-year Fall cycle call for applications starting in the Fall of 2023. See the [calendar](#) below for details.

Is this account and login the same as my AAS member account?

No. All submitters must create a new account in the application system before beginning a new submission. AAS member login credentials will not work in the grant submission portal.

How many applications can I submit to an AAS NEAC or EIAC grant?

One. Only one application per individual in a geographic region (Japan, Korea, or China/Inner Asia), will be accepted in any one grant application round (spring or fall).

What are the eligibility requirements to receive an AAS NEAC or EIAC grant?

Applicants must be current AAS members. [Click here](#) to renew your membership or purchase a membership.

What are my budget limitations?

There are a variety of grant types available, and funding varies for each grant type. Please view the [Council Grants webpage](#) for more detailed information. The AAS is unable to support funding requests for **indirect costs** from applicants to its small grant programs. The AAS is a membership organization rather than a funding agency and conducts its grant programs as a service to the field through the voluntary help of its members. Funds for all grant programs originate from outside agencies, and individual awards are quite modest. We therefore require applicants' home institutions to waive their normal indirect cost requirements.

What requirements are there to apply?

See the relevant page for each grant program at the AAS website to review application requirements. Please note that graduate student applicants in any grant category (where eligible) must provide an advisor recommendation letter.

Can I save my application and return later to finish it?

Yes, you may save the application form and return to it later.

I submitted my application, but I noticed an error. Can I go back to my application to fix it?

If you need to make a correction to your application after submission, please contact the AAS Grant Programs Manager at grants@asianstudies.org

Can my application have a Co-PI (co-principal investigator)?

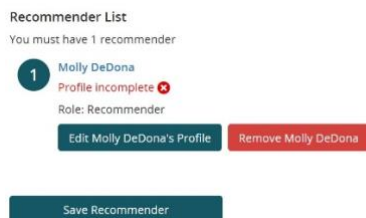
Yes, if you would like to list a Co-PI please enter their information under your account profile in the “Secondary Contact” field. Make sure to also include their CV as well when you upload your CV in the CV upload field.

For graduate students:

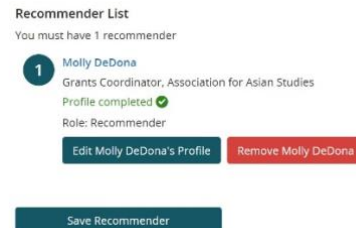
Why does the Recommender task not have a green check mark? I already filled out their information.

The Recommender task will not be marked complete until the profile is fully filled out. Click on “Edit (Recommender’s Name) Profile” and check to ensure all fields are filled out. A green checkmark next to “Profile completed” will appear.

Incomplete Recommender Profile



Complete Recommender Profile



How do I know if my recommender has uploaded my letter of recommendation?

When your recommender has uploaded the letter of recommendation, the task “Letter of Recommendation” will have a green check mark in the upper right-hand corner of the icon. **Please note your letter of recommendation will need to be uploaded before you can submit your application.** If you have any issues, please contact grants@asianstudies.org

My recommender is asking me to resend the recommendation letter link. How do I do that?

Go to the “Letter of Recommendation” task and click the Invite button to resend the email to your recommender. The system will ask “Are you sure you want to send an email invitation to this user?” Click “Invite” to resend the invite. You can do this as many times as needed. It may take a few moments for the email to go through, so please refrain from sending multiple invites back-to-back to prevent multiple emails from being sent out by the system. The email will be from grants@asianstudies.org.

Travel Grants

What does the review committee look for when reviewing grant applications?

NEAC (Korea and Japan) Travel Grants

1. Does your proposal clearly articulate a project that makes a strong intellectual contribution to the field of Korean/Japanese Studies?
2. Is this an original idea/research project? Or does it merely revisit established scholarship?
3. Are the necessary methodologies clearly described?
4. Do you have the skills (including language ability) to complete your proposed travel grant research? If not, how do you plan to conduct your research (in Korean/Japanese)?
5. Does your proposal describe a project that needs a travel grant? Are you utilizing source materials that you cannot obtain at your home universities or online? Please explain your need to travel to specific archives or field sites.
6. Do you specifically describe how you will use the travel grant? For example, do you list particular archives, events, places to visit, and people to interview? Have you received permission to use the resources you describe?
7. Can you accomplish your goals within the timeframe of the NEAC grant?
8. NEAC grants are intended to provide short-term project funding to get something specific completed instead of doing discovery work or long-term research. Does your project meet this requirement? Examples include but are not limited to completing a book, a chapter in an otherwise completed book, and an article; conducting follow-up interviewees, filling in missing information, and updating a datasets.
9. Do you have access to other financial resources to fund/help fund this project?
10. Does your institution have limited resources or limited funding for research and/or does your present academic appointment lack research funding?
11. Is your budget reasonable? An inflated budget will not disqualify an applicant, but may result in a lower amount being awarded than requested.
12. Please double check that your application follows the NEAC grant criteria and guidelines posted on the AAS website. If you are a graduate student, did you request a letter from your advisor? Did you submit your application after completing all tasks?

Short-Term Research Grant in the History of Japanese Sexualities

1. Does your proposal clearly articulate a project that makes a strong intellectual contribution to the history of Japanese sexualities?
2. Is this an original idea/research project? Or does it merely revisit established scholarship?
3. Are the necessary methodologies clearly described?
4. Do you have the skills (including language ability) to complete your proposed travel grant research? If not, how do you plan to conduct your research (in Japanese)?
5. Does your proposal describe a project that needs a travel grant? Are you utilizing source materials that you cannot obtain at your home universities or online? Please explain your need to travel to specific archives or field sites.
6. Do you specifically describe how you will use the travel grant? For example, do you list particular archives, events, places to visit, and people to interview? Have you received permission to use the resources you describe?
7. Can you accomplish your goals within the timeframe of this grant?
8. This grant is intended to provide short-term project funding to get something specific completed instead of doing discovery work or long-term research. Does your project meet this requirement? Examples include but are not limited to completing a book, a chapter in an otherwise completed book, and an article; conducting follow-up interviewees, filling in missing information, and updating a dataset.
9. Do you have access to other financial resources to fund/help fund this project?
10. Does your institution have limited resources or limited funding for research and/or does your present academic appointment lack research funding?
11. Is your budget reasonable? An inflated budget will not disqualify an applicant, but may result in a lower amount being awarded than requested.
12. Please double check that your application follows this grant criteria and guidelines posted on the AAS website. Are all parts of your application **complete**? **If you are a graduate student, did you provide a letter from your advisor?**

EIAC Travel Grants

Successful grant applications for Research travel funding will:

1. At the outset, state the nature of the question(s) being posed;
2. Demonstrate the contribution(s) to the larger field (beyond the immediate, narrower subfield of the project) that the project aims to make; explain the project's significance to the more specific subfield in which the project will be situated; this may entail very briefly displaying awareness of previous work on the topic;
3. Make explicit what you are hoping to achieve;
4. Describe briefly the methods and/or materials that will be used to address the questions posed; and
5. Justify the research site(s) or archive(s) being selected for the project.

Conference and Workshop Grants

What does the review committee look for when reviewing grant applications?

NEAC (Japan or Korea) Conference (Workshop/Seminar) Grants

1. Does the proposed conference make a strong intellectual contribution to the field of Korean/Japanese Studies? How does the exchange of ideas contribute new knowledge, research, or pedagogies? Why is it necessary for scholars to get together to discuss this topic or issue?
2. How will the conference enrich scholars outside the conference? Or is it limited to a small or closed group? For example, will it result in new pedagogies, resources, or publications? (This is not required but recommended.)
3. Is the format of the conference clear?
4. Does the application list all invited participants (NEAC understands that all participants may not be confirmed by the time of application)? How were the participants selected?
5. Does the conference have a strong need for funding? Or would NEAC funds be supplemental?
6. Are the organizer(s), keynoter (if applicable), and principal participants C.V.s and other supporting materials provided?
7. Is the budget reasonable? An inflated budget will not disqualify an applicant, but may result in a lower amount being awarded than requested. Conference and workshop grant applicants must prepare a detailed budget estimate demonstrating all expected sources of funding/revenue, expenses, and how precisely NEAC funds would be utilized.
8. Please double check that your application follows the NEAC grant criteria and guidelines posted on the AAS website. Did you submit your application after completing all tasks?

Important Dates

What are the Important Dates?

- All grant applications and advisor letters must be submitted by **5:00pm Eastern Time** on **October 1** (for NEAC fall/winter awards) or **February 1** (for EIAC spring/summer awards).
- Notification of awards will be made in late November for the fall/winter awards and at the end of April for the spring/summer awards.
- To facilitate the review and notification process, all travel and/or conference projects must begin **after** the relevant grant cycle, i.e., after December 1 for the fall submission date, and after May 1 for the spring deadline.
- **All projects must be completed within one year of the award or by the date indicated on the award letter.**
- Submission of a NEAC grant report and all applicable forms is required within 30-60 days of project/research travel completion, depending on the category of grant award.

NOTE: AAS grants take the form of **reimbursement** rather than payment in advance, and only after project completion and grant report/form submission. **Original receipts** need to be retained and reimbursement is only for eligible expenses incurred up to the amount of the grant awarded.

Small Grant Calendar

Fall Grant Cycle Submissions due Oct 1		Spring Grant Cycle Submissions due Feb 1	
NEAC Grants	Japan: Research Travel within the United States	EIAC Grants	China, Taiwan, or Inner Asia: Short research trips
	Short-Term Research Travel to Japan		China, Taiwan, or Inner Asia: Short research trips for translators
	Seminars on Teaching about Japan		
	Small Scholarly Conferences on Japanese Studies		China, Taiwan, or Inner Asia: Specialist or regional newsletters or websites
	Short-Term Research Grant in the History of Japanese Sexualities		China, Taiwan, or Inner Asia: Organization of conferences and seminars
	Korea: Research Travel within North America		
	Korea: Short-term Research Travel outside North America		
	Korea: Workshops and Conferences		

Do you have further questions? Contact the AAS Programs Manager at grants@asianstudies.org