The AAS NEAC and EIAC Grants Application Process

There have been some changes to the AAS grant application process, including the ability to save an in-progress application and come back to it later. It also makes requesting a letter of recommendation much easier. Graduate students must request a letter of recommendation through the online portal and ensure the letter is submitted ahead of the application deadline.

Please access the application submission portal via the ‘Apply Now’ button on the relevant grant page:

- NEAC Japan Grant Page
- NEAC Korea Grant Page
- EIAC East and Inner Asia

This is the new landing page for the submission website. New users click “Join Now” and returning users login under “Already a User?”

Please note this is different from your AAS member account, and you will need to create a new account if you have not accessed the grant application portal yet.
You will see the privacy notice page, please read through it and proceed to the next page after signing.

Before starting an application, please make sure the required fields in your account profile are fully filled out including your name and email. Please use an email you check frequently in order to receive reminders and confirmation emails that are time-sensitive regarding your application.
Please fill out your professional information, if you are an Independent Scholar, please type that into the relevant field/s.

**Note:** you must be a current AAS member in order to be considered for a NEAC or EIAC small grant.

If you need to renew your membership, please click here.

You may also change your access key on your profile page.

Once you are done with your profile, go back to the main landing page to start on your application.

Click the green text “Click here to begin a new application” to begin a new application.

The first page will ask for your grant project title, if you are applying for a Japan or Korea NEAC grant or EIAC grant and if you are a current graduate student or not.

If you are a current graduate student, you will have additional tasks related to your letter of recommendation, non-graduate students will not have those tasks.
Depending on if you are a graduate student or a non-graduate student, your task list will look different.

Graduate students will have more tasks because they need to add a recommender and the recommender will need to upload a letter of recommendation for a total of 7 tasks.

Non-graduate students will have a total of 5 tasks.

You may work through the tasks at your leisure and leave the application and come back at a later time to finish your application.

It is highly encouraged that graduate students work on the first two tasks as soon as possible in order to give their recommender time to complete the letter of recommendation.

Graduate students will not be able to submit their application until the letter of recommendation is completed by the recommender.
As tasks are completed, a green check mark will appear next to the task.

Once all tasks are complete you will need to click “Save Submission”.

When you are ready to submit your application, you need to click “Submit”.

Until you click the “Submit” button, your application will not be submitted.

You will receive a confirmation email when your application is received (this may take up to 20 minutes).
The AAS NEAC and EIAC Area Council Grants Application Process

Confirm that you have submitted your application by checking the main landing page, if the Status is Complete your application has been submitted.

If you want to fix an error on a submitted application or have any other questions, please contact the AAS Grant Programs Manager at grants@asianstudies.org

Please view the Grants FAQ document for more information about AAS small grants and the submission portal.

Questions? Contact the AAS Grant Programs Manager at grants@asianstudies.org